



Success College

Information Booklet 2021

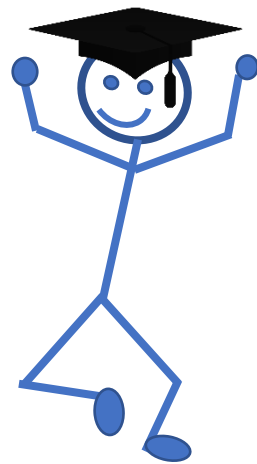
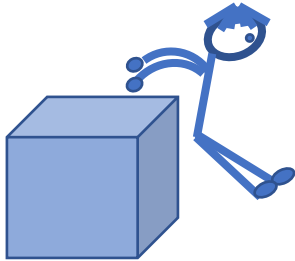


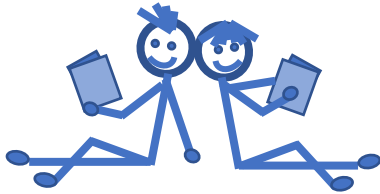
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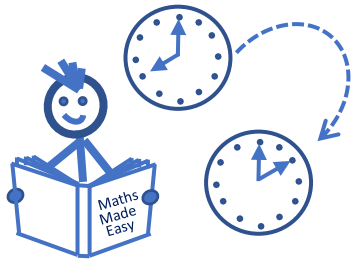
What makes Success College different from other schools?



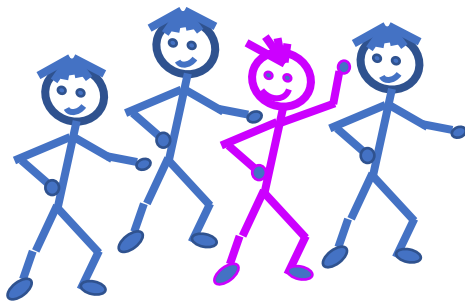
We think out of the box



We make learning together fun



We focus on academics during school time so that children are not bogged down with homework and are free to follow their own pursuits in the afternoon



We encourage individuality



We respect and encourage each other – we do not criticise and shout at each other

Vision Statement:

To equip learners, who are frustrated by or have difficulty learning in the traditional school environment, with the knowledge and skills they require to obtain an IEB matric with the best results according to their ability.

Mission Statement:

To provide a safe, secure and nurturing environment which encourages learning, devoid of fear using positive reinforcement to achieve goals.

To ensure that classes are kept small to allow teachers time to give each child individual attention catering to their unique needs thereby reducing anxiety and allowing them to process and retain information in a more productive manner.

To provide continuous individual assessment throughout the year but also a phase assessment allowing learners some leeway to move within a particular phase in a limited manner – for example, if a child is academically on par for all subject areas except one, he/she could move to the next grade but continue to work with a lower grade in that subject to reinforce and consolidate the missing skills.

To equip learners with the knowledge and skills they require to obtain an IEB matric with the best results according to their ability.

Objectives:

1. Provide learners with a safe place in which to learn.
2. Use positive reinforcement to achieve goals instead of a negative demerit system.
3. Encourage and embrace individuality and reduce stress and anxiety caused by learning.
4. Use a “no tolerance” system amongst peers with respect to bullying.
5. Apply a mentorship program where older learners mentor younger learners.
6. Teach social skills and relationship skills to help foster friendships and real-life social skills.
7. Accommodate children who are struggling in main-stream education and in so doing reduce barriers to learning and foster a love for learning.
8. To keep classes to between 6 (six) and 9 (nine) learners per class within each grade ensuring time for individual attention, group work and different styles of learning.
9. Reduce homework to a minimal amount focusing mostly on reading or completing unfinished classwork allowing children time to play.
10. Because space is limited, Success College will not be offering extra mural activities, however, we will be engaging with extra mural clubs which children could join for an additional feel if so desired.

Type of School:

Type of School:

Success College is an independent, co-educational school.

We are **not** a remedial school but cater for children who have difficulty learning in the existing education environment – for example, children who experience anxiety or social difficulties and do not respond well to shouting and criticism.

Boarding facilities will not be provided.

We will be able to cater for children with physical disabilities, as the site and the school are all on one level. However, we are not equipped to assist blind, deaf or mentally handicapped children.

Medium of Instruction:

Success College is an English-medium school and the language of learning and teaching is English.

Afrikaans is the first additional language.

Learners will not be refused admission on grounds that English is not their official home language.

Number of Classes per Grade:

Edenvale Success College will have only one class per grade from Grade R to Matric with a maximum of six children per grade i.e. a maximum of seventy-eight learners in the school at one time.

As demand grows for our school then we will look at opening additional branches of the school within the required catchment area and the same model will be applied. This will be strategically phased in to ensure that the model remains cost effective and sustainable.

We endeavour to make the facility affordable whilst maintaining small classes. This enables each child to have quality time with their teacher and receive focused, stimulating and exciting education as an individual whilst functioning in a group. Each child needs to be made aware of his/her individual importance and his/her relationship to the world.

Communities that the School will Serve:

Edenvale, Bedfordview, Germiston, Boksburg, Modderfontein, Greenstone, Primrose, Croydon and Kempton Park and surrounding areas.

Curriculum

1. Academic Educational Activities

- 1.1. For 'Foundation Phase' phonics/literacy (Grades R to 3) we will follow the Letterland programme. For reading, numeracy and life orientation we will cover all the skills required by blending activities and resources from both the CAPS and IEB curriculums.

- 1.2. For 'Intermediate Phase' we will cover all the skills required by blending activities and resources from both the CAPS and IEB curriculums.
- 1.3. For 'General Secondary Phase' we will cover all the skills required by blending activities and resources from both the CAPS and IEB curriculums.
- 1.4. For 'Further Education Phase' our intention is to follow the IEB syllabus. This will be phased in from 2021 to 2023.

2. Cultural Educational Activities

- 2.1. For ALL phases we will foster a culture of inquisitiveness and interest in varied activities and programmes. We will expose our pupils to many varied opportunities such as Art, Lego building, Coding, Robotics, and Technology.

3. Physical Educational Activities

- 3.1. Physical Health and Fitness will form part of the curriculum; however, this will be in a limited capacity.

4. Spiritual/Moral Educational Activities

- 4.1. We will foster a respect and interest in all types of religions, more from a fact and knowledge perspective - non-denominational approach focussing on good morals and values.

5. Social Educational Activities

- 5.1. Community service will be strongly encouraged throughout the School with activities designed to assist organisations in need.
- 5.2. The core values of our school will promote community and community development.

Success College Fees:

Our intention is to provide 21st century support without over-charging parents. Our fees are set in between the cover cost of government school fees and private school fees within the area.

Please see the table on the next page for the updated fee structure for 2021:

Parents are offered the following options to pay school fees:

- Parents can pay the fees on the 1st day of every month (12 payments).
- Parents can pay a term's fees upfront (3 payments).
- Parents can pay the school fees upfront for the year (1 payment).

A sibling discount of 5% per additional child is offered.

Updated fee structure for 2021:

	2021			
	Admin Fee	Month	Term	Annual
Grade 00	R 3,000	R 4,000	R 15,600	R 45,600
Grade R	R 3,000	R 4,250	R 16,575	R 48,450
Grade 1	R 3,000	R 4,250	R 16,575	R 48,450
Grade 2	R 3,000	R 4,500	R 17,550	R 51,300
Grade 3	R 3,000	R 4,500	R 17,550	R 51,300
Grade 4	R 3,000	R 4,750	R 18,525	R 54,150
Grade 5	R 3,000	R 4,750	R 18,525	R 54,150
Grade 6	R 3,000	R 4,750	R 18,525	R 54,150
Grade 7	R 3,000	R 5,000	R 19,500	R 57,000
Grade 8	R 3,000	R 5,000	R 19,500	R 57,000
Grade 9	R 3,000	R 5,000	R 19,500	R 57,000
Grade 10	R 3,000	R 5,500	R 21,450	R 62,700
Grade 11	R 3,000	R 5,500	R 21,450	R 62,700
Grade 12	R 3,000	R 5,500	R 21,450	R 62,700
FET (Gr10-12) Phase Curriculum Fees	R16,000 per annum OR R5,750 per term Estimated (Specific to 2021 Curriculum)			



Success College accepts children who can cope with a mainstream academic curriculum.

The Admissions Policy is in line with the South African Constitution, South African Schools Act (Act No 84 of 1996) and the National Education Policy Act (Act No 27 of 1996). The Admissions Policy of this school is determined by the directors of the school. The Principals are responsible for the administration of the admission of learners into Success College.

Success College accepts applications at all times during the school year through the admissions office. Registrations are accepted from the birth of the child. The earlier you register the better, as our waiting lists work by registration date order.

Priority will be given to learners who already have a sibling/s in the school. It is, however, essential for siblings of current pupils to be registered timeously to facilitate their enrolment into the school. A full term's notice from existing families is required by the first day of a school term prior to the pupil leaving to prevent loss of deposit.

Requirements for Admission

1. A copy of the pupil's Birth Certificate or acceptable proof of date of birth
2. A copy of his/her most recent school report
3. Transfer Card from previous school
4. A completed Admission Form
5. Proof of payment of the Admin / Registration Fee (R3,000)

Admission Age for Each Grade

Grade R: must be 5 years old turning 6

Grade 1: must be 6 years old turning 7

Grade 2 – 12: no more than 2 years above the Grade age (at the discretion of the Head)

Visits

It is school policy to allow a child to attend a day at the school before enrolling, on approval by the Head concerned.

The Admission of Non-Citizens

The Policy applies equally to the admission of non-South African citizens, including parents who are in the possession of a permanent or temporary residence.

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People classified as illegal aliens must, when applying for admission for their children, show evidence that they have applied to the Department of Home Affairs to legalise their stay in the country.

Notice Letters

In terms of the contract of enrolment, parents are required to give Success College a full term's notice in writing by no later than the first day of term before leaving. The letter can be emailed or handed in to the Office.

Language Policy

Success College is an English-medium school and the language of learning and teaching (LOLT) is English. Afrikaans is the first additional language. Learners will not be refused admission on grounds that English is not their official home language.



1. Be punctual, report to school and class on time. School begins at 7h30. Students are discouraged from coming to school prior to 7h00 because of lack of adult supervision.
2. Strive to attend school every day. In case of absence, parents should call the school in the morning of the absence and advise the teacher of the reason for the absence in writing upon the student's return to school. If the child is absent on a Friday or Monday or absent for longer than three consecutive days, a doctor's note must be provided.
3. Work and/or assessments missed during absence will need to be caught up – some may have to be done at home if it is not possible to complete them during school time.
4. We encourage respect of teachers and peers at all times. Disagreements will be settled by discussing the problem and seeking a solution that is fair to all concerned.
5. Buildings and premises must be kept clean and neat. Do not deface or damage school property. Students who vandalise the school property will be expected to make restitution.
6. Maintain order when moving to different areas. Do not run because running is a frequent cause of injuries.
7. The following are not allowed in school unless prior permission is granted by the school staff:
 - 7.1. cellular phones
 - 7.2. darts, sling shots, and other potentially dangerous toys
 - 7.3. pets
 - 7.4. skateboards, roller skates, rollerblades
 - 7.5. valuables (including expensive toys), excessive pocket money, computer games, items of sentimental value
 - 7.6. fireworks, matches, firelighters
 - 7.7. razors, knives, guns and traditional weapons
 - 7.8. chewing gum
8. Students must remain within school boundaries at all times. Students leaving the school grounds must be accompanied by a parent, guardian, teacher or authorised transport driver, unless a parent has given written consent for a child to walk or cycle home after school. If another parent is collecting your child for e.g. a play-date, please notify the Office in the morning for safety reasons.
9. Avoid using abusive or profane language and gestures. This will not be tolerated in school.
10. Do not climb trees, gates, railings, fences, carports, and the school buildings.

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11. Stealing will not be tolerated. We expect all students and teachers to respect each other's property.
12. Children not staying for aftercare or extra lessons are to be collected timeously at the end of the school day by no later than 14h00. Students collected after 14h10 will be charged for aftercare at the daily aftercare rate.
13. Buying/selling of personal items and trading are not allowed.

Success College

The logo features a blue stick figure on the left, pointing its right arm towards a large, dark blue letter 'D'. Inside the 'D', there are seven purple stars arranged in a grid. To the right of the 'D', the words 'Disciplinary Guidelines' are written in a blue, sans-serif font.

Disciplinary Guidelines

Philosophy

We believe that the best kind of discipline is self-discipline, one that comes from within rather than that which is imposed. We believe that discipline is best when it is preventative rather than punitive. In working with children, the staff will use those means that will promote and build good attitudes and respect for others.

A reward system is used where students earn points and achievements are rewarded.

Types of Consequences

Whenever a student violates school rules and shows disregard for their importance, school personnel will institute the consequences or disciplinary actions. The following will be considered:

1. Students will be counseled about the misbehaviour as well as the consequences associated with misbehaving.
 2. The severity of the infraction will be taken into consideration in determining the specific consequence. For example, a mild infraction may be handled with a reprimand and warning, while other infractions may warrant notification to the parents.
 3. The number of times the offense has been repeated will be considered in determining the specific consequence. Progressive discipline will be used for repeat offenders.
 4. Whenever possible, behavior improvement plans will include natural or logical consequences of behavior, e.g. loss of "free-time" privileges, cleaning up of graffiti.
 5. The classroom teacher will refer a student to the administration when efforts to help the student have not altered the offending behavior or when the severity of the offense requires disciplinary measures beyond the classroom.
- Lunch will never be revoked for disciplinary reasons.
 - Corporal punishment will not be used in the school.

Success College



Principle Statement

It is the basic right of all children and young people to receive their education free from humiliation, oppression and abuse. Success College has a responsibility to create and maintain a secure and safe environment at school for pupils who are in our care. Success College is committed to providing this safe and secure, learning environment. To ensure this, an anti-bullying policy has been put in place.

Policy Statement

Success College will not tolerate the bullying of any member of the school community.

Bullying is defined as deliberate, hurtful behaviour which is repeated over time.

This behaviour includes:

- Physical violence and attacks
- Verbal taunts, name calling and put-downs
- Threats and intimidation
- Extortion or stealing of money and possessions
- Deliberate ostracization and exclusion from the peer group

This also applies to all social media platforms.

(Please be aware of the significant difference between bullying and 'tale' carrying).

Aim

The aim of the policy is to ensure the safety and integrity of all school members. The policy attempts to promote a consistency of approach towards bullying. It demonstrates that Success College takes bullying seriously and will not tolerate such behaviour. It aims to promote a system whereby victims feel confident to activate the anti-bullying procedures within the school to end bullying. It aims to challenge attitudes about bullying behaviour, increase understanding for bullied pupils and help build an anti-bullying ethos within the school. The organisation, administration and practices within the school will reflect Success College's commitment to the prevention of bullying.

Success College

Disciplinary Procedure and Response to Bullying

A stepped approach has been adopted to deal with bullying.

Step 1

Anyone who is bullied or witnesses an incident of bullying behaviour at school, must report the incident to their Class Teacher. All reports will be investigated. The level of intervention will be guided by the seriousness of the situation. All involved will always be given the opportunity to present their side of the issue/incident. At this point a discussion without punishment will take place. Class Teachers or Teachers will be involved. Should it be appropriate, a counsellor will be consulted and, if necessary, a 'counselling workshop' will be organised.

Step 2

If the same child/children continue displaying unacceptable behaviour a written warning will be issued and recorded and the parents will be notified. The Principals will be informed of the offence. The Principals will arrange an interview with the Class Teacher and the pupils and the counsellor, if one has been consulted in Step 1. (Permission from the parents will be requested).

Step 3

Continued unacceptable behaviour (bullying) will result in the second written warning. Parents will be notified and called into a disciplinary meeting with the Principal, Class Teacher, counsellor (if consulted) and their child. The appropriate punishment or suspension will be in accordance with the seriousness of the incident.

Recommended Procedure for Parents in the Case of Their Child Being Bullied:

1. Report bullying to the Class Teacher as soon as possible.
2. If bullying continues and you feel your concerns have not been adequately met, make an appointment with the Principal.
3. Remember there are always two sides to the situation and be prepared to hear other versions of what happened. This can be a very emotional time for you as the parent. It is essential that you remain as objective as possible.
4. Do not bring outside incidences to the school e.g. birthday parties, dancing festivals, karate, etc.
5. Co-operate with the school. Once a course of action has been agreed on, give the school sufficient time to implement it.
6. Please do not harass or intimidate any child on the school premises.

Success College



Parents are encouraged to interact with teachers throughout the year, either by means of an e-mail, telephonically or by appointment. Parent's evenings are held periodically to give parents the opportunity to meet academic teachers and discuss the progress of their children.

Parents are requested to play an active role in the school by:

- Promoting the school and its personnel in a positive manner, and assisting the school in enforcing all school rules e.g. punctuality, uniform, behaviour, school attendance, etc.
- Supporting the staff in their decisions when dealing with pupils who have disregarded the school rules.
- Keeping the school well informed of matters that could affect the learner's performance at school e.g. reasons for absence, problems at home, etc.
- Informing the school secretary of any changes of address, phone numbers, name/status, etc.
- **Ensuring that their children arrive at school in time for 07h30 start each day and are collected promptly at the end of the school day by no later than 14:00 unless staying for aftercare or extra lessons.**
- Ensuring that suitable transport arrangements are made for pupils to be collected promptly each day.
- Ensuring that all items of clothing are marked with the learner's name.
- Attending Parents' evening to discuss the progress of their children.
- Being role models for their children. This includes being respectful towards the staff and giving them support to ensure that each learner gains a holistic education.

Parents are requested to please pay their school fees timeously as per chosen payment method.

SIGNATURE OF PARENT DATE

Success College

Procedure for Non-Payment of Fees / Termination of School Contract

The school has implemented procedures to contact parents if fees are not paid on the first of the month.

If the fees are not paid on the first of the month, the school will contact the parent. The parent will be reminded of the conditions as stipulated in the signed contract. The school will telephonically request the fees to be paid. This telephonic contact will be followed up with a reminder by e-mail or letter.

If the school fees are not paid on the fifth of the month, another communique will be issued to the parent with a request to settle the school fees ASAP.

The school will request the parent to contact the school and arrange a meeting to discuss the matter.

If there is a problem with the payment of the fees and the parents cannot comply with the signed agreement/contract, then they are please to arrange an appointment to discuss the matter further with the school principals.

If the parent does not contact the school to discuss the payment issue with a view to finding a solution, then a final notice will be issued to the parent terminating the enrolment contract effective at the end of the academic year.

Should a final notice be issued, the parents will need to find a new school for their child for the following academic year.

Note all correspondence and notices must be dated and witnessed.

Success College

Contact Details:

NAME OF SCHOOL	Success College	
PHYSICAL ADDRESS	72 – 14 th Avenue Edenvale Ekurhuleni 1609	
POSTAL ADDRESS	P O Box 16145 Dowerglen Edenvale Code: 1612	
TELEPHONE NUMBER	(011) 609 0248	
CELL NUMBER	084 288 5699	
E-MAIL	andrew@asjfs.co.za Christine.pyott@gmail.com steph.candy@mweb.co.za	
PRINCIPAL	Name	Christine Pyott
	Cell number	079 883 5244
PRINCIPAL	Name	Andrew Jones
	Cell number	082 469 7586